



April 28th, 2026

Alexandra Andros, AICP
Director & Transportation Manager, Greater Madison MPO
100 State St. #400, Madison, WI 53703

TO: Chairs of the towns of Berry, Blooming Grove, Blue Mounds, Bristol, Burke, Cottage Grove, Cross Plains, Dunkirk, Dunn, Middleton, Oregon, Pleasant Springs, Rutland, Springdale, Springfield, Sun Prairie, Verona, Vienna and Westport.

RE: Candidate for Appointment to the Greater Madison Metropolitan Planning Organization (MPO)

This memo is to inform you that the 2-year term of your current appointment to the Greater Madison MPO Policy Board will expire on April 30, 2026. Kristi Williams, Town of Cottage Grove Supervisor, who began serving on the board in 2021 to serve the remainder of Ed Minihan's term, does not wish to continue. We are very grateful for her time and thoughtful service on the Board.

I am working with the Dane County Towns Association (DCTA) to collect names for people who are interested in serving on the Policy Board. If more than one person is interested and willing to serve, I will rely on DCTA to hold a vote and then inform me of the elected appointee.

The Policy Board meets monthly, on the first Wednesday of each month at 6:30 pm. All meetings are held virtually via Zoom and meeting materials are provided electronically via email. I will provide on-boarding and training for the new member. In the meantime, useful information about who we are and what we do can be found [here](#). When submitting candidate names, please be aware of the following federal requirements regarding your appointment:

1. The appointee must receive a simple majority vote (10) of the 19 chairpersons of towns all or partially within the Metropolitan Planning Area ([link](#) to the planning area map – area boundary is in red and the 19 towns are listed above in the "To" of this memo);
2. The appointee must reside within the Metropolitan Planning Area; and
3. The appointee must be an elected official.

Please submit candidate names to Renee Lauber at the DCTA at lauberconsulting@gmail.com. Thank you for your time and attention to this matter.

Sincerely,

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