

**Minutes**  
**DCTA Executive Board Meeting**  
Wednesday, April 17, 2024  
Westport Town Hall  
5387 Mary Lake Road, Waunakee, WI

**Present:** Derr, Olson, Pulvermacher, Manering, Anders, Mathies, Gibson.

**Also Present:** Renee Lauber, DCTA; David Pfeiffer, CARPC; Cynthia Richson, CARPC; Kris Hampton, CARPC.

Meeting called order by President Derr at 6:04 PM.

**Approve 3/20/2024 minutes**

Motion: Manering/Gibson. Approve minutes. Carried unanimously.

**Consider Financial Report**

Motion: Mathies/Pulvermacher. Approve Financial Report. Carried unanimously.

Motion: Pulvermacher/Ander. Direct Lauber to invest 20 k in a 4-month CD. Carried unanimously.

**Consider Dues Report**

All towns that were expected to pay have paid. In addition, York and Mazomanie have joined. Renee will share solar development information with Mazomanie.

**Meeting with CARPC appointees**

The CARPC Commissioners were welcomed and thanked for their work. Pfeiffer reported that the new Executive Director is digging into things and things look positive. Recent CARPC strategic planning meetings, Commission staffing, fee structure, and the CARPC Annual Report were discussed.

**Finalize May Annual Meeting agenda**

Invite Dane County Planning staff to talk about CUP issues, invite new CARPC ED to introduce self and talk briefly about CARPC, ask members about solar farms, invite speakers on PFAS

**Update working group to review Dane County Zoning code and conditional use permits**

Cynthia Richson, Tom Mathies, Renee Lauber, and Eileen Brownlee met with Dane County staff. The County ordinance does not align with state statute. We are meeting again on 4/24 and hope to have more information from Corp Counsel and examples of what other counties are doing.

**Review DCTA promotional materials and survey on town meeting**

Materials were reviewed and Lauber was directed to put the information on the website.

**Review questions for County Executive candidates**

Questions were revised. Lauber will send revision to Executive Board for final edits and then share with candidates.

**Update on educational programming/county budget advocacy/speed limit guide**

Lauber shared email from Karl Green regarding grant writing. The town of Primrose will be hosting an educational meeting on land conservation practices on Monday 4/22. Mathies offered to put together a guide for setting new speed limits. He would like to have the work reviewed by DCTA attorney Eric Larson and then distributed to DCTA member towns.

Motion: Anders/Gibson. Approve having draft guide reviewed by Attorney Larson.

#### **Town Board meeting survey**

Survey data and memo were reviewed. Middleton just revised their remote meeting ordinance. Lauber will review it before she sends information to towns. Westport also has an ordinance.

#### **Springfield**

Pulvermacher briefly talked about a landuse issue in his town and stated that if more notice was not sent to residents he planned to resign.

#### **Adjourn**

Motion: Pulvermacher/Gibson. Adjourn at 8:07 PM