

Executive Board Meeting
Tuesday, November 29, 2022
Via Zoom

Present: Derr, Manering, Pulvermacher, Anders, Gibson, Olson, Mathies.

Also Present: Majid Allan, Dane County Planning; Michele Doolan, Dane County Board Supervisor; Renee Lauber, DCTA.

Pulvermacher noted he had two DCTA meetings in Rutland and would like them added to his meeting reimbursement.

Meeting called to order by President Derr at 7:00 PM.

Consider October 19, 2022 Minutes

Motion: Pulvermacher/Manering. Approve minutes. Carried unanimously.

Consider Financial Report

Motion: Gibson/Mathies. Approve report. Carried unanimously.

Discuss request for cell tower OA to address setbacks in residential areas and application requirements

Majid Allen provided background on the need for an ordinance amendment (OA). State statutes allow local municipalities to create setbacks if the tower is adjacent to a single family residential area. It is an oversight that Dane County does not have these restrictions in its ordinance. The ordinance could also be improved by setting standards for search rings in application materials and making sure application information is from service providers and not the tower company.

Q: Would setbacks apply to a single family home on a farm? A: I don't know. I have taken the language from the state statute and added it to the zoning code. Dane County Corp. Counsel could help determine how the state interprets the term "single family" in this instance.

Motion: Gibson/Manering. Support changes in the draft from Majid Allen. Carried unanimously.

Discussion: Opt out towns should check to make sure that this setback language is in their ordinance. Jim has asked for that review.

Discuss OA 44 Regarding Conditional Use Permit Appeals

Majid Allen gave an update. A memo on this/action request has been sent to towns, no action reports have been returned yet. Hans Hilbert has been in touch with town chairs and clerks. December 13th is the date for the public hearing and towns have until 1/12 to take action.

Language regarding 30 days to correct a violation was discussed. It would be clearer if the new language was in a separate enforcement section.

Rules about town boards needing to attend the Plan Commission public hearings on CUPs were discussed. Pulvermacher recommended that towns be reminded to follow the state guidelines (town boards have to be at the public hearing to hear the testimony as they will subsequently vote on the Plan Commission recommendation).

Motion: Anders/Manering. Recommend town approval of the OA 44. Carried unanimously

Majid Allen and Michele Doolan left the meeting.

Updates on energy survey, stormwater mgmt listening session, etc

A hybrid meeting at the Lyman Anderson Center for towns to discuss issues with the stormwater permitting process was discussed. It would be beneficial to allow questions/concerns to be submitted prior to the meeting, this would allow anonymous comments. Fear of retribution on future projects was discussed. This should be advertised as a listening session not a forum to have issues resolved. Help us understand, so we can help our constituents understand, is a good theme.

Lauber reported that 22 towns responded to the Energy survey. Next steps discussed with UW Extension and Dane County staff include DCTA sending information in a newsletter, a webinar and pilot programs. Q: How much staff time per month will be spent on solar panels? Lauber will ask and report back.

Consider 2023 Budget

The budget process was discussed. In the past, the dues budget has been taken to the membership for approval, the operating budget had not. Lauber was asked to review what is in the by-laws.

Motion: Pulvermacher/Gibson. Approve draft budget. Carried unanimously.

Plan January membership meeting

There was consensus that the meeting should be virtual. Possible topics include:

- WTA legislative agenda (30 minutes plus questions)
- Money in the budget for PDR – let towns know that it should be in their town plan if interested in participating, they will also need to do outreach to their farmers
- Majid cell tower OA update – 5 G discuss buildout – line of sight infrastructure
- What the MPO can do for towns
- Broadband – how the new staff person could help towns.

Consider 2023 calendar and discuss strategic planning for 2023

Motion: Pulvermacher/Gibson. Approve calendar as amended. Carried unanimously.

The Executive Board will meet again on 12/14 to discuss strategic planning. Board members will send Lauber ideas for strategic planning. She will organize them before the meeting.

Adjourn

Motion: Pulvermacher/Gibson. Adjourn at 9:00 PM. Carried.