

Minutes  
**DCTA Executive Board**  
Wednesday, March 20, 2019  
**Westport – Kennedy Administration Building**  
5387 Mary Lake Rd, Waunakee, WI 53597

**Present: Jim Pulvermacher, Steve Anders, Jerry Derr, Ted Olson.**

**Also Present: Renée Lauber**

Not having a quorum, the group convened as a subcommittee of the Board at 7:10 pm.

Jim went to Vermont and Berry Town Board meetings and gave an update on the housing presentation given by Dane County at the last Executive Board meeting.

**2/27/19 minutes – no action taken**

**Financial Report – no action taken**

Olson joined the meeting my phone at 7:32 pm.

**Consider Capital Area Regional Planning Commission (CARPC) Appointment**

Renée sent notice of the CARPC appointment to all towns on March 4, 2019 with a March 19, 2019 deadline. Kris Hampton is the only applicant.

Motion: Olson/Pulvermacher: Reappoint Kris Hampton as a CARPC Commissioner. Carried unanimously.

Olson left the meeting.

**Report on 2/28/19 Rural Preservation Forum at Primrose**

Perry, Oregon and Springdale were present. There was interest at the meeting about TDR. Many towns (Cross Plains, Cottage Grove, Springfield) are trading and several other towns have expressed interest in programs. The Executive Board discussed organizing an educational meeting on TDR in June and asking towns with programs to give short presentations.

**Follow up on housing presentation from last meeting and set May Educational Forum date**

**May 22<sup>nd</sup> – presentation**

The use of ADUs (Accessory Dwelling Units) was discussed. Renee met with Brian Standing and Olivia Parry to discuss details of a presentation for the towns. May 22<sup>nd</sup> was agreed to as a forum date.

**Update on meeting request with County Executive** – Renée has not heard back regarding the request. She will try again.

**Discuss future educational forums**

Renee will send a survey to towns regarding additional ideas/needs for educational forums. She will also talk with Forbes (DCCVA) about joint educational planning.

### **Planning of Annual Meeting**

Jerry will check to see if the Bristol Town Hall is available and consider serving Brats. Renee will send out a notice to the entire Executive Board asking for ideas for a speaker at the meeting.

### **Other**

Renee was asked to send out a dues notice.

Insurance was discussed. Steve noted that Cottage Grove's clerk, Kim Banigan, just researched the health insurance issue and the details of joining the state system. He suggested that Renee contact her for more information.

Discussed email recently received from Cottage Grove Clerk Kim Banigan regarding the weight limit ordinance and asking if the appropriate state statute is referenced. Jerry is going to contact a WTA attorney and ask if the ordinance references the correct state statute.

Discussed email recently received from town of Dunn regarding the new zoning code and use of unlimited animal units. Renee will send something out to see if other towns have similar concerns.

**Meeting ended at 9:15 pm**