

Minutes
DCTA Executive Board Meeting
Wednesday, July 19, 2017
Springfield Town Hall
6157 County Hwy P Dane, WI 53529

Present: Jerry Derr, Tom Wilson, Bill Roelofs, Ted Olson, Jim Pulvermacher, Martha Gibson, Manfred Enburg.

Also Present: Renee Lauber, David Pfeiffer, Cynthia Richson

Meeting called all to order by President Derr at 7:00 pm

Review and Consider minutes from 6/21/17

Motion: Wilson/Gibson. Approve 6/21/17 minutes. Carried unanimously.

Review and Consider Financial Statements

The financial report prepared by Mark Hazelbaker was reviewed. Renee was directed to ask Mark for more detail on: Government Accountability Board fees, reimbursement for the lobbying expense, and taxpayers alliance. Motion: Pulvermacher/Wilson. Table to next meeting. Carried unanimously.

District Director 5 report (Madison, Middleton, Springdale, Verona)

Manfred Enburg reported that he reached out to all of his towns. Issues include:

- The MMSD new collection fee and how it works. Tom Wilson noted that collection of unpaid is going on.
- DCTA policy positions and how that process will unfold.
- Roads and funding. More education on aspects of engineering/materials was discussed. Questions about the county process and options of working with the county on their road budget were discussed.

Jim Pulvermacher reported on a 7/10 Vermont Town Board meeting. He asked if AB109 would be helpful. Their Plan Commission reviewed it and they do not have a position. They have major concerns that ATC is planning new lines in their area to bring in more wind power from Minnesota. They would like help on that issue. Getting more towns involved and the potential role of conservation easements with federal funding to hinder eminent domain were discussed. Renee will look for route filing with the PSC.

Rural broadband infrastructure development issues were discussed. The meeting in Cross Plains on August 1st was noted.

Review DCTA budget for September approval

The 2016 budget and dues schedule were reviewed. There was discussion of more equitable way for the dues calculation. Perhaps more based on tax base or DCTA could increase the cap and subsequently reducing fees for towns with low populations/equalized value. Review of the budget needs to be on the August Membership Meeting agenda.

Appoint DCTA Treasurer

Motion: Roelofs/Olson. Appoint Renee Lauber Treasurer. This is a two year term, concurrent with executive board elections. Authority given for Renee to hire help to set up accounts in Quick Books. Carried unanimously. There was subsequent discussion of per diems. They will only be given for DCTA Executive Board meetings and checks will be written every 6 months or yearly.

Motion: Roelofs/Pulvermacher. Ask Mark to transfer all the records, checkbook, bank signatures, etc within two weeks. Carried unanimously.

Motion: Roelofs/Pulvermacher. Change official address of the association to Renee's address. Carried unanimously.

Discuss successor legal counsel and review RFP

Tom Wilson reviewed the RFP. The concept of retainer was discussed. Use of Wisconsin Towns Association legal services was discussed. October 1st is the anticipated contract starting date for a new attorney. Motion: Wilson/Olson. Approve RFP prepared by Wilson with revisions to process/schedule as discussed and with Wilson contacting Hazelbaker about Sept. 31 end date. Carried unanimously.

Discuss procedures for adopting policy

Martha Gibson reviewed the draft she wrote. The issue of being able to react to time sensitive issues was discussed at length. A statement that if timing does not permit, the Policy Advisor will send out issue notification to the Executive Board and seek communication approval from the President will be added to the draft. Review of the policy will be on the at August membership meeting agenda.

What does the towns association do when there is disagreement on an issue .How do we take a position when we don't all agree? There was consensus that if there is significant opposition and reason, the DCTA will not take a position on an issue. This will be added to the policy draft for discussion at the August meeting. There was not consensus on the definition of "significant."

Jim Pulvermacher would like the opportunity to ask towns at the membership meeting if there is interest in an educational meeting regarding asphalt mixes and other road issues.

Motion: Wilson/Gibson. Martha and Renee will work on policy language to be reviewed by email and then brought to the August Membership Meeting for a vote. Carried unanimously.

Discuss AB 109

Issues with the legislation and its impact on towns were discussed. This will be on the agenda for the August membership meeting.

Discuss 6 month DCTA report

Renee noted that she has spent a good deal of time on DCTA administrative and internal policy issues. She has also worked monthly on the review of the Chapter 10 Subcommittee zoning code revisions and with the opt out towns. She will write a report and send it to the towns.

Other

Martha Gibson requested that amending the DCTA By-Laws to add the option of a district electing an alternative to the Executive Board be on the August Membership Meeting agenda.

10:00 Meeting adjourned.